



Embassy of the Republic of the Philippines
Pasuguan ng Pilipinas
Seoul
REQUEST FOR QUOTATION

The Philippine Embassy in Seoul, Republic of Korea, is inviting suppliers/companies to submit quotations for its procurement of one (1) year lease contract for multi-functional photocopying machines for the office use of the Embassy, in accordance with the "Guidelines for the Procurement of Goods and Services, Infrastructure Projects and Consulting Services to be Procured and Performed Overseas" as approved by the Government Procurement Policy Board (GPPB) in its Resolution no. 28-2017 dated 31 July 2017.

The details of the project are as follows:

REQUIREMENTS	LOCATION
<ol style="list-style-type: none">1. One (1) Digital Color Multi-Functional (copy/print/scan);2. Inclusive of Technical Support, Service, and Parts (free of charge);3. Free Delivery and Installation;4. One-Year Lease Contract;5. With Diplomatic VAT Exemption.	Embassy of the Philippines 80 Hoenamu-ro, Yongsan-gu Seoul, Republic of Korea

The last day for submission of quotations is Thursday, 27 February 2025, at 5:00 p.m. Interested suppliers/contractors may send their duly signed quotations to seoulpe@philembassy-seoul.com and attention to **Ms. Anna Gabriella E. Guinto**.

For further inquiries, please contact the Philippine Embassy at (02)788-2100/2101 ext. 142 for English or ext. 141 for Hangul.

The Embassy of the Philippines
Seoul, Republic of Korea
19 February 2025